Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VISHWASRAO NAIK ARTS, COMMERCE AND BABA NAIK SCIENCE MAHAVIDYALAYA, SHIRALA**
Name of the head of the Institution	**Dr. U. S Patil**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09422343711**
Mobile no.	**7387216486**
Registered Email	**vishwasraonaik@rediffmail.com**
Alternate Email	**tanajihavaldar@gmail.com**
Address	**Vishwasrao Naik Arts, Commerce and Baba Naik Science Mahavidyalaya, Shirala, Tal-Shriala, Dist-Sangli**
City/Town	**Shirala**
State/UT	**Maharashtra**

Pincode	**415408**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. T. R. Havaldar**
Phone no/Alternate Phone no.	**09763706440**
Mobile no.	**9370455257**
Registered Email	**tanajihavaldar@gmail.com**
Alternate Email	**tanajihavaldar1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://vnbnmshirala.org/IQAC.html

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://vnbnmshirala.org/index.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**75**	**2004**	**03-Dec-2004**	**02-May-2009**
2	**B**	**2.05**	**2014**	**21-Feb-2014**	**20-Feb-2019**
3	**B**	**2.39**	**2019**	**28-Mar-2019**	**27-Mar-2024**

6. Date of Establishment of IQAC	**01-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Voters' registration and Awareness Programme	14-Dec-2018 1	230
Road safety Programme	11-Sep-2018 1	155
Awareness of code of conduct	04-Jul-2018 1	210

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Transparent admission process following the guidelines of the affiliating university and state government. ? Submission of scholarship forms in time. ? Conduct semester exams in a healthy atmosphere. ? Conduct of NSS camp, Annual gathering etc. ? Submission of AISHE, MIS, NiRF in stipulated time.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
4. To organize department study tour for students.	Organized department study tour for students.
3. To conduct some innovative programmes through NSS and Cultural Dept.	NSS and Cultural Dept. actively organized various programme
2. To provide the facility of wifi campus.	Made campus wifi
1. To Purchase BarCode Software in Library.	Purchased Bar Code Software in Library
5. To organize guest lectures, one day workshops for students, faculty and non-teaching staff.	Organized guest lectures, one day workshops for students, faculty and non-teaching staff
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
P.P. Swami Vivekananda Sevashram Sanstha Shirala	07-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**06-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Shivaji University Kolhapur. It follows university designed curriculum. The university prepares an academic calendar that specify

the duration of the semester, the date of commencement and the end of the semesters. In the beginning of an academic year college prepares and implements an academic calendar for each academic year and action plan is prepared by IQAC. Separate timetable for UG and other programmes are prepared. Change of syllabi made by university after every three to five years. College procures required books and research journals in the library as per the requirement. Eight departments have computers with internet connectivity. Teachers are encouraged to use ICT. The curriculum for the teaching is distributed in the departmental Meeting among the faculty. Teaching plan is framed in the beginning of academic year and accordingly executed. The details of this plan are noted in the Teachers' Academic diary every year. Extra classes are conducted whenever needed. Each department conducts class tests for internal assessment. The ICT equipments' and laboratories are used for teaching and learning process. Department organizes seminars and lectures of experts in the concerned subjects. Wall papers are exhibited by the students and teachers motivate them for such activities. The College has prepared and implemented an academic calendar for every year. College faculty receives all the needed support from the institute for effective transformation of the curriculum and improvement of teaching practices. Practices are as follows: To impart the curriculum effectively, teachers are provided with syllabi, academic calendar, and Academic diaries, and are encouraged to use various teaching aids. Faculties of the subjects are deputed to attend the workshops on revised syllabus. The separate budgetary provision is made for the participation of teacher in workshops. The college deputes the faculty for the Faculty Improvement Programmes and Quality Improvement Programmes conducted by the university and other institutions. The faculties are deputed to attend Orientation/Refresher courses, and summer schools/ Short term courses. The college also organizes seminars, conferences, workshops for the benefit of the teachers and students. The college publishes annually 'Vasant Vishv Magazine'. The college provides a library and e-learning facility (INFLIBNET) to the faculty for effective teaching of the curriculum. The college upgrades the laboratories from time to time. Students' feedback on teachers' performance and curriculum is collected to make the teaching-learning process more effective. The Principal gives necessary instructions to the individual teacher after analysis of the feedback and a letter of appreciation is also given to a teacher showing good performance. The faculties are also encouraged to undertake research activities by providing the necessary assistance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Horticulture	Nil	16/08/2018	180	florist shops	Nourishing flowers plants
Vermicompost	Nil	16/08/2018	180	fertilizer agency	Preparation of natural fertilizer
Competitive Exam	Nil	16/08/2018	180	Various competitive exam services	Competence in competitive spirit
Modi Script	Nil	16/08/2018	180	Arachelogical surveys	Learning of additional

					language skill
Water Analysis	Nil	16/08/2018	180	Job opportunity in agricultural sector	skill of water examination
Soil Analysis	Nil	16/08/2018	180	Job opportunity in agricultural sector	Skill of soil examination
Mehandi Design	Nil	16/08/2018	180	assignments with cultural functions	Skill of drawing mehandi
Crochet	Nil	16/08/2018	180	Decoration and interior design works	Special skill with glass work
Array Work	Nil	16/08/2018	180	Decoration and interior design works	Special skill with arre work
Spoken English	Nil	16/08/2018	180	Job opportunity	Special skill in English

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities, Social Sciences and Sciences	01/07/2018
BCom	Commerce	01/07/2018
BSc	Science	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	693	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	106
BCom	Environmental Science	76
BSc	Environmental Science	155
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Internal Quality Assurance Cell (IQAC) has developed an online mechanism for the collection of feedback from all the stakeholders (Students, Teachers, Parents, and Alumni) from the academic year 2018-19. (Link of the Feedback Portal : http://feedback.vnbnmshirala.org/alumni.html http://feedback.vnbnmshirala.org/teacher_feedback.html http://feedback.vnbnmshirala.org/index.html) IQAC has urged all the academic departments from College Campus to collectively routinize the feedback process at the department level. Also, to analyze the feedback and accordingly take actions on the same. IQAC has also recommended considering these actions taken before preparing a departmental action plan for the upcoming academic year. IQAC centrally has resolved to develop the online feedback analysis mechanism in the upcoming academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc	168	123	123
BCom	B.Com	120	55	55
BA	B.A.	120	106	106
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	1014	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	11	23	2	0	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor-Mentee Scheme of the college was executed at individual departmental level. In the meeting of college, it was also finalized that the action plan of Mentor-mentee scheme at college level. I) Purpose of Scheme : ? The mentor-mentee scheme is planned for the overall development of the students and to inculcate the values among them so as to be better citizens of the nation. II) Motive of the Scheme : ? To encourage every students for his/her holistic developments. ? To enable student to overcome the difficulties arising from time to time. To monitor and measure the progress of students. ? To develop the skills among the students for better citizens and to assist them to inculcate positivity in their knowledge and social conduct. To guide the students for their career, higher studies and possible placement avenues. III) Structure of the Scheme : The scheme commence from the beginning of the academic year. At the beginning of the semester, each department conducts meeting and introduces the guidelines of the scheme. The faculty members of respective department act as mentor to assigned students. Mentor-mentee meeting regularly takes place to address the various issues related to academic matters and personal level too. Mentor-mentee scheme includes the activities such as career guidance physical and health guidance, personality development etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1014	61	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Milind Namdeo Salve	Assistant Professor	Rastrapita Mahatma Phule Adarsh Shikshak Purskar
2018	Dr. Manisha Ramesh Gejage	Assistant Professor	Samajbhushan V. D.Aiwale Purskar

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	286	Semester	02/05/2019	30/06/2019
BCom	778	Semester	01/04/2019	03/08/2019
BA	388	Semester	01/04/2019	24/05/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institutional Reforms in continuous evaluation: In addition to the reforms such as decentralization of assessment process initiated by the university, the college has implemented following strategies to evaluate the performance of the students. Department level introduced (CIE)- Home Assignment and tutorials Seminars Multiple choice question series Quiz competition Group discussions Surprise Test Open book test Projects Work Reports on study tours Field visits The faculties are given space and time to conduct such formative tests. The evaluative reports of these tests were collected in the department and put before the head for the cross-checking. Later the comprehensive review is taken by the principal. To ensure effective implementation the exam Committee, Principal and Heads of the departments discuss at length the mood in which it has to be implemented. University Reforms: The University has introduced semester pattern. The examinations of First year Degree College of all the streams are conducted by the college on behalf of the university. Only the question papers and answer books are provided by the university, and the answer books are evaluated at the college level by the faculty. The marks are communicated to the university and the university declares the results. The examinations of the Second and Third year degree college are conducted by the university, and the answer books are evaluated at the CAP centers. University declares the results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college plans and organizes the teaching, learning and evaluation schedules well in advance. Academic Calendar: The preparation of academic calendar for the next academic year begins in April, i.e., before the end of every academic year. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments, vice principals and the principal with the help of IQAC. The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, etc. The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process and it is also published on the website of the college, and also displayed in each department of the college, in the faculty room and the Principal's cabin. Evaluation plan: Evaluation of students' acquisition of subject knowledge through classroom/laboratory learning is a significant component of the evaluation. The all departments prepare a schedule for internal examinations well in advance and display it on the notice board. The college follows the structured evaluation pattern for the

UG courses. The evaluation of the semester examination is done through the central assessment programme. The pattern of the internal examination for courses in Arts, Commerce, and Science Internal evaluation is carried out by organizing seminar test, projects, oral, group discussions, unit tests, etc. For B.Sc., B.Com and B.A. part III twenty percent marks are allotted for the internal evaluation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://vnbnmshirala.org/course.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
388	BA	English	19	17	89.47
388	BA	Marathi	17	16	94.12
388	BA	History	27	27	100
388	BA	Economics	30	28	93.33
388	BA	Hindi	10	9	90
778	BCom	Commerce	54	40	74.07
286	BSc	Chemistry	110	86	78.18
286	BSc	Microbiology	27	16	59.26

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://vnbnmshirala.org/sss.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	365	Shivaji university, kolhapur	0.65	0.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Education	Dr. M. N. Salve	Pariwartan pratishthan Karad	25/09/2018	General
Education	Dr. Gejage M. R.	Akhil bhartiy holar samaj sanghatana	25/07/2018	General
Education	B. R. Dashwant	Late Baba Naik Pratisthan Shirala	08/10/2018	General
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Micro-biology	2
Botany	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Pol. Science	4	5.5
National	Economics	4	5.5
National	Marathi	1	6.21
National	Chemistry	5	2.1
National	History	1	Nill
National	Zoology	1	Nill
National	Botany	1	Nill
International	Economics	2	Nill
International	Pol. Science	1	3.4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Pol. Science	1
Hindi	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Lab scale of application of melanin pigmant of streptomyces for printing and dying of wool falvics	Dr. U. S. Patil	Review of Research	2018	2	3	V.N.B.N.M, Shirala
Lab scale of application of melanin pigmant of streptomyces for printing and dying of wool falvics	Dr. S. S. Gare	Review of Research	2018	2	3	V.N.B.N.M, Shirala

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	21	28	0
Presented papers	4	6	4	0
Resource persons	0	2	3	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rashtriya seva yojana diwas	Late. Vasantrao Naik (Baba) Smruti Pratishthan, Shirala	11	110
Arogya aani swachata janjagruti vyakyan	N.S.S. Unit	4	92
Paryavaran Purak Ganesh Murti Karyashala	Nagarpanchayat Shirala	4	42
AIDs Janjagruti Programme	Nagarpanchayat Shirala	3	47
Swachata Janjagruti Pathnatya	Nagarpanchayat Shirala	5	9
Voter Awareness Programme	College and Tahsil office Shirala	4	57
Save Girl Abhiyan	N.S..S Unit Grampanchayt Mangle	6	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swacha Bharat	N.S.S. Unit Grampanchayat Mangle	Swachta Rally and Plastik mukt Abhiyan	4	50
Swacha Bharat	Cultural Dept. V.N.B.N.M, Shirala	Swachata App Download Workshop	12	93
Aids Awareness	Cultural Dept. V.N.B.N.M, Shirala	AIDs Janjagruti Progrsmme	5	103
Swacha Bharat	Cultural Dept	Swachata	4	29

	.Nagarpanchayat Shirala V.N.B.N.M, Shirala	Janjagruti Street Play		
Swacha Bharat	NSS Unit, Nagarpanchayat Shirala V.N.B.N.M, Shirala	Swachata Janjagruti Rally	3	119
Gender Issue	Cultural Dept. V.N.B.N.M, Shirala	Savitribai Phule Birth Anniversory Guest lectue	10	40
Swacha Bharat	Culturel Dept., NSS Unit V.N.B.N.M, Shirala	Swachata Rangoli Spardha	4	32
Aids Awareness	Cultural Dept. V.N.B.N.M, Shirala	AIDs Janjagruti Pathnatya sadarikaran	3	90
Swacha Bharat	Culturel Dept., NSS Unit V.N.B.N.M, Shirala	Swachata Rangoli Spardha	4	32
Aids Awareness	Cultural Dept. V.N.B.N.M, Shirala	AIDs Janjagruti Pathnatya sadarikaran	3	90
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Opportunities in Economics and Commerce Sector	108	Lead College funding	1
Contribution of Sufi Cult in Maharashtra	119	Lead College funding	1
Rights of Consumer	103	Lead College funding	1
Career opportunities after graduation	110	Lead College funding	1
Career opportunities and Preparation of Competitive Examination	113	Lead College funding	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	01/01/2018	01/12/2019	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Baba Naik Mahavidyalayal, Kokrud	02/07/2014	Sharing of Expertise	9
Raj Packing Industries Shirala	02/07/2014	Sharing of Expertise	12
Sangli District Cooprative Bank, Sangli Branch Shirala	02/07/2014	Sharing of Expertise	43
Prachithi Milk Industries Shirala	02/07/2014	Sharing of Expertise	49
Shri Sant Gadagebaba Mahavidyala, Kapashi	02/08/2016	Sharing of Expertise	12
Vandana clinical laboratory Islampur	24/11/2017	Sharing of Expertise	13
K. B. P. College, Islampur	28/11/2017	Sharing of Expertise	2
Shri Shiv Shahu Mahavidyala, Sarud	22/11/2017	Sharing of Expertise	5
Shivaji vidyapeeth Marathi Shikshak shangh	29/12/2017	Sharing of Expertise	5
Shivajirao deshmukh shikshanshastra Mahavidyalaya, Shirala	28/11/2017	Sharing of Expertise	7

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.2	6.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Others	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthalaya	Fully	version 4	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6895	777071	216	13030	7111	790101
Reference Books	19150	985183	189	63255	19339	1048438
e-Books	97000	5000	0	0	97000	5000
Journals	30	17625	29	24833	59	42458
CD & Video	55	9994	0	0	55	9994
Others(specify)	6	13800	0	0	6	13800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	1	1	0	0	1	8	100	0
Added	2	0	0	0	0	0	0	0	0
Total	32	1	1	0	0	1	8	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
You tube Chanel	https://www.youtube.com/watch?v=uewpey5lh9o

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11	11.2	7	6.75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The established system and procedure for maintenance and utilization are as follows: Library: 1) Maintenance: Library is governed through the College Library Committee. A Librarian, three attendants and one Clerk are engaged for library maintenance. The library is computerized and it is equipped with e-Granthalay with printer and barcode reader LASER scanner. Annual Maintenance Contract is made available with Softech Solutions and Services, Pune for maintaining the Library Software Package. The backup of the said software is regularly taken through online mode by Masters Software, Pune. Any problem is solved by the same agency. The various books, journals are carefully arranged in the library. There is a considerable provision in the annual budget for maintenance. 2) Utilization: The various knowledge resources are provided to the users. The students have a separate reading hall. Laboratory: 01) Maintenance: In order to extend the life of the laboratory equipments and increase its efficiency and functionality, regular cleaning practice is strictly followed. The maintenance and cleaning of the laboratories are done with the efforts of non-teaching staff. 02) Utilization: The various laboratory facilities are provided for curriculum practical's to the science wing. Sport Complex: 1) Maintenance The college has the one post of Director of Physical Education. In order to maintain the sport facilities, there is a considerable amount provided in the annual budget. As per the Provision amount is spent for giving various facilities to the sport persons. The sport persons are provided various sport equipments, sport kits. 2) Utilization: The sport facilities are used by about 1014 students of the college. Classrooms: 1) Maintenance: Classrooms are cleaned every day by menials and kept clean regularly. A menial

staff is trained to maintain and repair the minor damages of wooden furniture. 2) Utilization: The classrooms and furniture facilities are utilized regularly by the students and faculty. Sometime it is also made available for the other governmental and the non-governmental organizations.IT Computers: 1) Maintenance: For the maintenance of the IT equipments, technicians are hired from the service providers. The tasks like installation of anti-virus periodically, formatting of computers if needed, replacing of hardware of old computers to new computers are taken care of by college faculty. 2) Utilization: ICT equipments are used for teaching and learning process. College has LCD projectors and computers.

http://vnbnmshirala.org/IQAC.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	EBC, BC Scholarship, Freeship	517	517000
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
5. Personal Counselling	01/06/2018	1016	Dept. of Marathi VNBNM Shirala 02345-272107
4. Yoga and Meditation	01/06/2018	90	Dept. of Physical Education VNBNM Shirala 02345-272107
3. Soft skill development,	01/06/2018	658	VNBNM Shirala 02345-272107
2. Career Counselling,	01/06/2018	170	Placement Cell VNBNM Shirala 02345-272107
1. Guidance for competitive examinations,	01/06/2018	35	Dept of History VNBNM Shirala 02345-272107
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passedin	Number of studentsp placed

| 2018 | 1. Guidance for competitive examinations, | 35 | 0 | 0 | 0 |
| 2018 | 2. Career Counselling, | 0 | 170 | 0 | 20 |

Column headers (continued): competitive examination | career counseling activities | the comp. exam

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	26	B.Sc	Chemistry, Microbiology	File Attched	Higher Education
2018	5	B.Com	Commerce	File Attached	Higher Education
2018	45	BA	History, Economics, English, Marathi, Hindi	File Attached	Higher Education

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Sports 17 (File attached)	Institute	700
Cultural 18 (file attached)	Institute	900
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	Nill	Nill	Nill	Nill	Nill
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has "Students' council" for every academic year. The Students' council is as per the provisions of the sections 40 (2)(b) of the 'Maharashtra University Act 1994'. At least two meetings of the students' council were organized every year. The composition of "Students' council" is as follows: The Principal Chairman of the Student Council A Lecturer, nominated by the principal Member NSS Programme Officer Member The Director of Sports and Physical Education Member One Student from each class with academic merit at the examination held in the preceding year and engaged in full-time study in the college, nominated by the principal Member One student showing outstanding performance in each activity of Sports, NSS, and Cultural Activities, nominated by the principal Member Two female students nominated by the principal (SC/ST/NT/DTNT/OBC) Member The Secretary of the students council is elected among the members of the council. The activities and functions of the students' Council- Students' Council committee monitors various academic and socio-cultural events in the college. Maintain discipline in the campus. Facilitates between the students and college, helps to coordinate extracurricular activities. Students' Council committee plays a significant role as volunteers in conferences, workshops, sports events and other functions. Members of student's council are given the representation in the working committees of the college. Students' role in academic and administrative bodies: Member to IQAC committee and member to local management committee. Students' representation in the committees: Anti-ragging Committee, Internal Quality Assurance Cell, Organizing committees for seminars, conferences, and workshops conducted in the college. Departmental Activities and Annual Prize distribution function. Cultural Activities Committee, Library Committee, Magazine Committee The students' council was established in 2013-14, 2014-15 and 2017-18. For the year 2015-16, 2016-17, 2018-19 there was no student council due to the process of amendment of Maharashtra University Act. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the college working committees. The initiative taken by the college has fruitful results. The representatives played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, sense of responsibility and active participation among the students. It is observed that there is increase in communication and healthy dialogue among the representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of the college is registered recently. Earlier, still, the alumni association has been functional in the determining the policies and overall development of the college. The registration has taken a step ahead in strengthening the relationship between the college and alumni. The members of the association are representatives of diverse alumni and are from different streams. Financial means of contribution: The alumni meet organized every year in the institute. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. The alumni offer the assistance in the form of educational aids like chairs, Benches, Construction, Cupboards, laboratory Materials, Refrigerator etc… Some of the former faculties of college are alumni of the college who have contributed significantly to the development of the college. Therefore, the institute has maintained a close and intimate bond with the former faculties. Every year on various occasions they are invited as guests of honor in the institute. Non- financial means of contribution: The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC, LMC/CDC etc. Some of the alumni are expertise in their respective fields. They are invited to deliver academic lectures in the campus. The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. Many alumni have helped the college to organize placement camps on the campus itself. With their cooperation, the outturn students have received jobs and employment. Some of the alumni who, had represented the college in the cultural festivals and now working in film industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed the confidence among the students some of the alumni are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society. Some of the alumni are public representatives they help us whenever there are some local problems, they also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Governing body of Institute exercises general supervision of all academic, administrative and financial affairs of the college. It formulates the strategic policy decision in the interest of faculty members and students considering all other stakeholders. For proper deployment and execution purpose

a core committee named CDC (College Development Committee) is formulated which includes three management representatives, one faculty among head of the Departments, one staff representative and one non- teaching staff representatives. CDC acts as a link between Management and college. Meetings of CDC are held regularly to discuss matters related to development of students, faculty members and college. Further for smooth conduction of academics and administration, the college have nominated a senior faculty as faculty incharge for each faculties in the college who are working the bridge between faculties of different departments and Principal/ Governing body. Similarly, college have constituted different committees to look after different academic, curricular and co-curricular activities. For example - the college has a purchase committee, which looks after the decision of purchases related to upgradation of infrastructure in which every faculty members as well as heads various departments are involved. Regular meetings are held with governing body and principal where the committee proposes the budget for purchase of equipment, library books and other allied items. List of all items as decided by HODs later put forward. For purchase of every item, needs approval from purchase committee. Quotations are taken from different dealers' comparative statement was prepared and forwarded to Principal. The principal forwards this to Management for final approval. In this way, the college has practice of all decisions originating from the lower-level bodies and their screening and evaluation by higher level bodies thus manifesting principles decentralization of authority. Participative Management: The culture of participative management is achieved through the committees operating at strategic level (Governing board, CDC and Principal), Functional level (HODs) and operation (Faculty and students) levels of management. Stakeholders at all levels have opportunity to contribute his/her innovative ideas leading towards achievement excellence. The committee initiates by planning annual calendar of events. He students are regulating all activities. Such ambiance is created where students come forward with innovative ideas. • The Head of the Departments oversees the Teaching Plans of his/her departmental members. • HOD is empowered to make adjustment in the routine to allot teaching assignments and evaluation duties. HOD often takes the lead in planning different departmental activities. And have liberty to introduce creative innovative measures for the benefit of students. • The Head has flexibility to introduce new components of syllabus Enhancement/Vocational Courses youth festival, AVISHKAR etc. • The Head, in consultation with departmental teachers enjoys total flexibility in planning and organizing seminars or other activities for students benefit. The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral part of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The students are registered for exam through emode. The hall tickets of the students are generated from university website. The question papers are received, half an hour prior to the commencement of the examination through SRPD.
Teaching and Learning	Teaching, Learning and Evaluation are

	the significant components in the education process. The faculties appointed are competent in their respective subjects, along with traditional methods of teaching, the teachers using ICT to deliver the curriculum. The use of ICT makes teaching and learning interesting and effective. The college has made available sufficient ICT equipments. Conduct of seminars, group discussions, etc makes teaching and learning participative. The students are encouraged for active participation. The teachers too are encouraged to update themselves by attending seminars workshops conferences thrust on their particular areas of study and teaching. It benefits students
Industry Interaction / Collaboration	The students and teachers of Economics department organize study visits to the small scale industrial units located in the vicinity of the college. It helps our students to know the functioning of the projects and their financial management. It gives our students the practical knowledge of the certain theoretical parts prescribed in their syllabi. Moreover it motivates students to think of career in small scale units in industrial as well agricultural sector.
Human Resource Management	The college has good number of qualified staff having their Ph.D. degree. Three of them are university recognized Research guides in their area of their specialization. They offer guidance to research students registered with affiliating university.
Library, ICT and Physical Infrastructure / Instrumentation	We are mono stream college offering graduation course in Arts having adequate library. The college tries to enrich the library regularly. The library has adequate number of text books and reference section. The facility of reading room for students is provided. For teachers there is separate seating arrangement is done. The college has adequate number of classrooms recently one of the classrooms is digitally equipped. The college having required ICT equipments. Though the college has not own big playground, we have formal collaboration with Matoshri Highschool, kokrud. We use their Playground and Gymnasium hall.

Research and Development	Despite many infrastructural challenges, the college has very sound research culture. Out of nine permanently filled faculties six are holding Ph.D. degree, and one is almost in the concluding phase of research work. The three of the faculties are university recognized research guides. The students are encouraged to undertake the project works in their respective subjects. At B.A.II the project course work in environment science is compulsory. At B.A.III level the project course is in the special subjects is compulsory. The students doing research under the guidance of the faculties regularly visit the college. It enriches the research culture at the college. ? Library, ICT and Physical Infrastructure / Instrumentation We are mono stream college offering graduation course in Arts having adequate library. The college tries to enrich the library regularly. The library has adequate number of text books and reference section. The facility of reading room for students is provided. For teachers there is separate seating arrangement is done. The college has adequate number of classrooms recently one of the classrooms is digitally equipped. The college having required ICT equipments.
Admission of Students	After having completed the local admission process, the online registration and eligibility forms of the students are submitted to the affiliating university. And they are officially registered with permanent registration number of the university. The said registration number of the student is used for applying for respective examinations and the results too. The PRN remains the confirmed till the student is seeking his studies from the affiliating university. Examination The students are registered
Curriculum Development	As per affiliating university schedule, the examinations are conducted in healthy and assuring manner. The college has punctuate SRPD system to receive university question papers and for giving required feedback to the university. The assessment of part one class is conducted at college itself and for the assessment of other

	classes, the answer books are sent to CAP centres arranged by the university. The results are declared by the university in time. Along with university exams, the college regularly conducts the internal evaluation programme viz. Unit tests, terminal exams, projects etc. The results of internal examinations are brought to the notice of the students and considering their performance, individual guidance, remedial coaching etc is conducted

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In the purchase of developmental services and equipments, emode plays major role which provides good deal of transparency in the transactions. The concern service providers are asked to submit their cost quotations. At the affordable and competitive rates, the equipment and services are hired or purchased
Student Admission and Support	After having completed the local admission process, the online registration and eligibility forms of the students are submitted to the affiliating university. And they are officially registered with permanent registration number of the university. The said registration number of the student is used for applying for respective examinations and the results too. The PRN remains the confirmed till the student is seeking his studies from the affiliating university.
Examination	The students are registered for exam through emode. The hall tickets of the students are generated from university website. The question papers are received, half an hour prior to the commencement of the examination through SRPD.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	0
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nill	Nill	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	0

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Sanstha Credit Society, Insurance Facility etc.	Sanstha credit society, Insurance, Uniform etc	Insurance facility, fee concession scholarship.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains internal and external financial audits regularly. It brings transparency in financial transactions and helps to make the proper utilization of money. The financial year of the college begins on 1st April and closes at 31st March. Mostly all the transactions are done through bank. Day to day credit and debits are registered. After certain interval of time, the financial transactions are assessed by the Sanstha. By the end of financial year, the external audit is get done by the firm of Chartered accountants (M/s Patil Ghevade Mahapurkar Associates, Kolhapur). The college has consistently received satisfactory remark by the chartered accountant. As per guidelines of the Govt. Office, the Audit reports of the financial year` are submitted to Joint Director of Education office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Shivaji University, Kolhapur	No	Nill
Administrative	Yes	Governing Council P.P.Swami Vivekananda Sevashram Sanstha, Shirala, Sangli	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

Workshop on SRPD for Nan teachig Staff at shivaji University, Kolhapur. 2. Workshops On filling AISHE report. 3. Workshop on Scholarship

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Follow up of Recommendations of NAAC 2. Addition of ICT equipments 3. Campus enrichment

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A workshop on AISHE filling	10/02/2018	10/02/2018	10/02/2018	11
2018	A workshop on SRPD use	07/01/2018	07/01/2018	07/01/2018	10
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme				
			Female	Male
Beti Bachao Beti Padhao	17/08/2018	25/08/2018	60	40
Nirbhaya Pathak	13/07/2018	13/07/2018	250	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Avoid plastic programme, Use of Solar power, Environment awareness through teaching Environment studies course. use of LED bulbs etc. are some the environment consciousness initiatives conducted by the HEI. Enriching the greenery on the campus. • No use of plastic. • Promoting the idea of no vehicle day. • Proper disposal of e waste material. • No use of flowers and bouquet during college functions.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	28/12/2018	1	veterinary camp	cattle Health	35
2018	1	Nill	26/12/2018	1	Health check up camp	general health	40
2018	Nill	1	16/08/2018	1	ANIS activity	Superstitions	153
2018	Nill	1	11/09/2018	1	Vidrohi Activity	Progressive Ideology	160

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CAMPUS CODE OF CONDUCT FOR STUDENTS	01/01/2017	1) Students are expected to maintain the highest standards of discipline and dignified manner of behavior and show due respect to the authorities, employees

and elders, inside as well as outside the campus of institution. They shall abide by the rules and regulations of the institution and should act in a way that highlights the discipline and esteem of the institution. 2) A six day working schedule from Monday to Saturday is to be followed. 3) Students must always carry and wear their Identity Cards. 4) The students should park their bicycles and two wheelers in the vehicle stand only. 5) Important Notices/ Notifications /Circulars etc. are displayed at separately allocated Notice Boards. Students are expected to make it a practice to regularly read such displayed information. 6) Student should compulsory be attend the National independence Day and Republic Day. 7) The National Anthem will be played at 07.45 a.m. through P.A. System. The Students Shall stand in attention till the Anthem ends. Those who are standing outside the classroom are also expected to follow this. 8) Students are expected to be seated in their respective classrooms/ laboratories during theory / practicals. 9) Students shall rise from their seats when the teacher enters the class room and remain standing till they are allowed by the teacher to sit. Silence shall be observed during teaching hours. 10) Students are not expected to go out of campus during their teaching hours.

11)Attendance (80) in classes as per university norms is strictly enforced and is a prerequisite for appearing for University exams. Students are expected to adhere to the prescribed rules strictly. 12)No student shall enter or leave the classroom when the teaching is on without the permission of the teacher concerned. 13)In the events of Student seminars / tests / presentations etc. it is compulsory that all the students of the concerned class be present for the entire session. 14)All the students are expected to attend all institution functions, unless otherwise specified. CAMPUS CODE OF CONDUCT FOR STUDENTS 15)Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline. 16)During free hours and for independent study, students are expected to make use of the classrooms library services etc. and shall not wander in the passages, staircases, premises when the lectures are going on. 17)Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the institution beyond class hours. 18)The students should not arrange any trip or excursion without

prior consent of Principal. 19)Accessing Social Networking Sites such as Face book, Twitter etc. is prohibited within the campus. 20)Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. 21)Possession or consumption of chewing gum, narcotic drugs, tobacco, alcohol and other intoxicating substances and spitting are strictly prohibited in the Campus. 22)It is strongly advised to refrain from activities such as scribbling or noting on walls, door, furniture, benches and library books etc. which could deface the institution and destroy the academic ambiance. 23)Carefully handle the furniture, equipments, fixtures and appliances of the institution and laboratories. Careless handling/misuse of the above could result personal injuries or damage to property. Follow safety precautions near moving machines and electrical installation. In the event of damage of property, the responsible student will have to bear the cost of replacement/repair with fine. 24)Students are not permitted to arrange any unauthorized celebration and decoration of any magnitude in the campus. 25)Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them

physically fit, academically competent, mentally alert and socially sensitive.
26)Students who intend to represent the institution in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
27)Students are prohibited from indulging in anti-institutional, anti-nation, antisocial, communal, immoral or political expression and activities within the campus. Unauthorized meeting procession or fund collection is forbidden within the institution and outside the institution. 28)No one shall exhibit any type of banners, figs, boards etc inside the campus, gates, building or on the compound walls.
29)Political based students and other organizations or outfits are not allowed in the campus. Students are strictly prohibited from organizing, attending or participating in any activity or agitation sponsored by politically based organization.
30)Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directive of Hon'ble

Supreme Court of India. 31)Misbehavior towards girl student, use of threat or violence against members of the staff or fellow student will be considered as very serious cases of misconduct. 32)Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the institution. 33)University academic session start as per schedule, exams is conducted as per timetable and results are announced in time. In addition, internal examination is also conducted by the institution as pre the schedule drawn time to time. 34)Assignments, Tutorials, Seminars and Tests will be conducted in all subjects as per the instruction given by the respective department, Examination conducted by the institution are compulsory for all students. 35)The student will be evaluated by the faculty as per the instruction given by the institution from time to time. 36)Suggestion concerned with the working of institution should be neatly written with name, class and signature of the student and inserted in the suggestion box. 37)The decision about the Annual Social Function will be taken by the Principal. 38)Any Matter not covered in the above rules will

	be dealt with at the absolute discretion of the Principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Course in santanchi Shikavan	20/07/2018	21/09/2018	30
Understanding Nagpanchmi : Local History	20/07/2018	21/09/2018	30
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of plastic is avoided, Less Use of vehicle is promoted, Plantation on campus and at adopted village is undertaken, Use of solar power.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Inculcation of value education through co-curricular and extra-curricular activities. 2.Objectives: 1.To inculcate different values among the students. 2.To impart the knowledge of value education for making learners good citizen. 3.To develop the personality of the in the perspective of different values. 4.To bridge the gap between the institution and the stakeholders. 5.To know the different social issues and problems and bring our proper solutions. 6.To motivate our learners to be the scientific, rational and moral citizen of India. 3. The context: Shirala Tahasil is established in rural and hilly area. Since, its existence we face number of problems and issues. The problems like illiteracy, superstitions, early marriages, child marriage, illiteracy of girls and traditional farming culture etc. one of the severe problems is superstitions. Due to this, our society and even learners have faced number of difficulties in the way of getting higher education. Especially the girls of various families were deprived of higher education. The lower education and illiteracy of parents affect the education to their children. And ultimately, they were away from the value based education and activities. The NSS, Cultural department, ANIS, Samajwadi Prabodhini, Vidrohi Sanskrutik Chalwal and Vivekvahini in the college organize various programmes/activities every year. These programmes / activities are well planned and properly implemented. All these programmes highlight the contextual issues that needed to be addressed even in the future. 4 The Practice: Along with the NSS, Cultural department, ANIS, Samajwadi Prabodhini, Vidrohi Sanskrutik Chalwal and Vivekvahini the other faculty members participate in this best practice. Hon, Principal, Dr. U.S.Patil, personally involves in the various activities like anti superstitious activities, lectures on women empowerment, and the status of higher education. The College is active in the implementation of different social activities such as Poster presentation, Rangoli and Quiz Competitions, Rallies, Workshops every year. Campaigns on different issues like 'Save Girl', 'Clean India', 'Anti Cracker Movement', 'Animal Health', 'HB and Blood testing', 'Women Health', Distribution of Grass (Animal Food) to needy farmers belonging to drought prone area etc… are also organized. The celebration of birth and death anniversaries of all National leaders is regular practice of our institution. The number of resource persons have been arranged to speak on the lives and work of then national personalities and the concept of value based education for the society 5. Evidence of Success: Many of these activities and programmes are the part of our co-curricular and extracurricular

activities. The performance against the targets has been recorded in the form of spot photographs of the events. The local participants and our students actively take part to carry out the specific value based co and extracurricular activity. The active participation of the students, local Participants including alumni, parents and Ex. faculty members always response positively in these values based activities. The results are brought out through the communication with average population/ stakeholders Best Practice – 02 1.Development of women empowerment through the Institutional Activities. 2.Objectives: 1.To motivate women / Girls towards their career. 2.To understand various problems of women. 3.To know the different social issues / problems hampering the development of women. 4.To train women to be independent for their own decisions in life. 5.To understand various problems of women related to health. 6.To introduce maximum activities for women empowerment. 1.The context: The context in which our girls take education has many considerable aspects. Despite of adverse social conditions and non- availability of modern resources of learning the women have been increasing immensely towards their higher education. However, the maximum girls in the institution need the basic knowledge of the issues like – career, various skills for their employment, their own protection, their training, social injustice to them. Eg. Suppression and exploitation of women in the society . the Committees like Mahila Manch, Sexual harassment prevention committee pay attention towards the programmes in which maximum girls are benefited. 2.The practice: The concerned committees like Mahila Munch and Sexual harassment prevention committee plan the activities in the beginning of every year. These committee members including senior faculty members start their work with the proper plan. The notices are drawn before the activity. All girls are intimated properly and guided by the reputed personalities in the fields like Law, Sports, Culture, Medicine, Political field, Police etc. The girls are properly motivated towards the chosen programme of their empowerment. Throughout the academic year they are guided and sensitized towards their career guidance, knowledge of Law, Sports and Cultural activities hygienic conditions. With the celebration of birth anniversaries of the great social worker, Savitribai Phule, the women get an importance of 'Girl Education System' in the society. Along with the empowerment programmes, the festivals like Gouri Arrival, Saree Day and Women's Day etc. are arranged with the support of institution. 3.Evidence of Success: The yearly growth in the total figure of girls in the institution shows the success of the academic programmes in the institution. Besides, the majority of the girls in the classes of degrees Arts, Commerce and Science can be supposed as the proper development and empowerment of girls in the various fields of learning. Our girl's students' have achieved considerable success in the various fields such as – administration, teaching, Law, Govt. and non-Govt. services and private sectors. 4.Problems Encountered: The implementation of this practice however, was not an easy task. The organizers some times, faced many infrastructural and technical problems like- non availability of Hall due to the academic classes in the specific time. The girls from remote area villages cannot attend the activity fixed by the committee due to the problem of travelling facility in time. The private vehicles, sometimes, are late and as a result some of our students can remain absent.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://vnbnmshirala.org/IQAC.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To provide the quality education to all, especially to the students from rural,

hilly, forest region and socio-economically deprived ones to make them self-confident, employable self-reliant in the context of global competition, is one of the prominent visions and priorities of the institution. Rigorously following to this vision, the HEI provides the education to the students of rural and hilly area since more than fifty years. Almost third generation of the region getting formal education from the institution. Till some recent years, the students from this region had no any another alternative to have education. Considering financial inabilities of the people in general and students particularly , the HEI offers concession in admission and examination fees. Moreover the special provision is made for financial help in travel passes. The college is established in the rural and hilly area. It has been established to cater the higher education to the learners belonging in this remote regions. Our institution having kept the motto (Aharnish Sevamahe) is serving all needy, poor downtrodden people in terms of educational facilities in the region. The institution not only remembers the work and contribution of the great thinker-Swami Vivkanand, but also motivate our learners, and teachers to follow the principles in their lives. Our former founder educationists named Late Hon. Vasantrao Naik (Baba) and Late Vishwasrao Naik (Bhau) have contributed economically to erect the proper infrastructure of the institution. Since then, our present management is involved in the sustenance of human values among the teachers and the students. We experience the positive relation with many stakeholders and people with management. The courses and the programmes in the institution are the right ways to reflect the human values. So far, number of stakeholders has become successful in their career. The Parents, Alumni of the institution have imparted different values even in their children who have been present students/learners of our institution. by keeping the positive vision- (Aharnish Sevamahe),the institution continuously imparting higher education to the students from hilly and drought prone area of Sangli district of Maharashtra. One of the notable points is that the institution has been playing the pivotal role to motivate women education. Number of girl students have benefitted by the higher education that is connected to the value based education. The departments like Microbiology, Zoology and Botany have contributed immensely to find out the problems of soil, water and crops of the farmers. The common people along with the farmers are in touch with the faculty members of the institution. The experts in the department directly connected with these people and solve their problems like-Water and Soil Analysis. The issue of self-employment of girls is also considered seriously. The course for women such as Embroidery, Hand-crafts, and knowledge of making things from Waste etc. really make our girls self empowerment. Every year, this knowledge though the courses, make our girls stronger economically.

Provide the weblink of the institution
http://vnbnmshirala.org/IQAC.html

8.Future Plans of Actions for Next Academic Year

 Workshop on SRPDFollowing the NAAC guidelines, the institution is planning for going through the fourth cycle of accreditation. As the college is located in hilly, forest and financially weaker zone, taking into consideration the expectations of accreditation criteria, employing utmost academic and financial strength, the college is trying to justify the goal and mission of the institution. The college has not any financial back up like industry etc. Hence it is necessary for us generate funds from different sources like UGC, NGOs, etc. As ICT culture for effective teaching, learning is the need of the time, the college is looking forward for augmentation of ICT equipment. We are planning for digitization of classroom. Moreover, we are planning for renovation of physical facilities like ladies 'room, toilet blocks etc. For effective delivery and implementation of curriculum, the faculty of the college will be encouraged to attend orientation, refresher and short-term courses. They will also be

encouraged to be active in research and use of ICT in the teaching. By organizing certain sessions, the administrative staff will be encouraged to be competent in their assignments given in the areas like admission process, financial audit, their role in conduct of examinations, etc. Through N.S.S. the society-oriented extension programmes are planned to undertake. The library and reading room updating is also planned. The sports department will be more encouraged to make students participation in various sports events at various levels. Through cultural department various programmes encouraging gender equality, etc will be encouraged. The mentor scheme will look after to find out the remedies for students' problems and challenges they face. The conduct of university and internal examination in healthy and assuring atmosphere will be conducted.for Nan teachig Staff at shivaji University, Kolhapur. 2. Workshops On filling AISHE report. 3. Workshop on Scholarship